



# Family Disaster Plan

Community Emergency Management Program

UNIVERSITY OF MISSOURI  
 Extension

Family name:

*Please download and save this file to  
your hard drive before filling it out in  
order to protect your privacy.*

Address: (Use 911 address if available)

# Family Disaster Plan

A family disaster plan tells everyone in the household what they will do during an emergency. Having a plan reduces the stress of coping with the aftermath of a disaster.

Using this booklet, families can easily assemble information about family members and pet, belongings and the dwelling, which may not be readily available following a disaster. This booklet is by no means inclusive of every situation, so families may need to include additional details specific to their needs.

The plan should be updated annually or whenever there are changes in the family or household.

## Information included in disaster plan:

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\*Additional pages may be downloaded as separate files. Please note that they will not have page numbers.

Update and review plan	Last update	Next update

## Family Members

Name	Relation	Birth date	SSN

## Household Information

Home address	Home phone

Cell phone 1	Cell phone 2
Cell phone 3	Cell phone 4

E-mail address(es)

## Emergency Numbers

CALL 911 FOR EMERGENCY

Note: After a disaster, 911 may not be working. Use the numbers you list below.

Fire
Police
Ambulance
Poison Control

Hospital Emergency Room	
Name	Number

## Vehicle Information

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Make	Model	Year	License plate	VIN (Vehicle Identification Number)

## Insurance Information

.....

Company policy number

Agent phone number

Claims number

## Utility and Service Providers

.....

### Natural/LP Gas

Agency name | Phone

Notes

### Electric

Agency name | Phone

Notes

### Water

Agency name | Phone

Notes

### Phone - Landline

Agency name | Phone

### Phone - Mobile

Agency name | Phone

### Cable/Satellite

Agency name	Phone
Notes	

### Internet Provider

Agency name	Phone
Notes	

## Family, Friends, Neighbors



*Have at least two nearby contacts and agree to check on each other.*

Name	
Address	
Home phone	Cell phone
Work phone	E-mail address

Name	
Address	
Home phone	Cell phone
Work phone	E-mail address

## Out-of-Area Contacts



*During and after a disaster phones should be used only for emergencies. It may be difficult for people to call into the area, so an out-of-area contact can call others on your behalf.*

Name	
Address	
Home phone	Cell phone
Work phone	E-mail address

Name	
Address	
Home phone	Cell phone
Work phone	E-mail address

# Designated Emergency Meeting Locations

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Identify and discuss with all household members where to go during a disaster and should a disaster prevent family members from returning home.

People with disabilities are advised to identify two or three people at work, school, neighborhood, etc. who will assist them in the event of a disaster.

If a disaster prevents, reunion procedures are as follows:

## In or around house/apartment

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## Inside house/apartment

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## Outside house/apartment

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## Priority location when family is not home

*(Leave note in a designated place where you will be: i.e., neighbor, relative, park, school, shelter, etc.)*

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# Important Notes and Procedures

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# Household Insurance

Homeowners/Renter's Insurance	
Company policy number	
Agent phone number	
Claims number	

# Household Inventory

List valuable items in the home, including electronics, musical instruments and equipment, jewelry and antiques.

Item	Description	Location	Purchase date	Purchase price

# Family Assets

List family financial assets including bank accounts, credit cards, loans and investments.

Account name	Account type	Account number
Institution	Address	Phone number

Account name	Account type	Account number
Institution	Address	Phone number

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Institution	Address	Phone number

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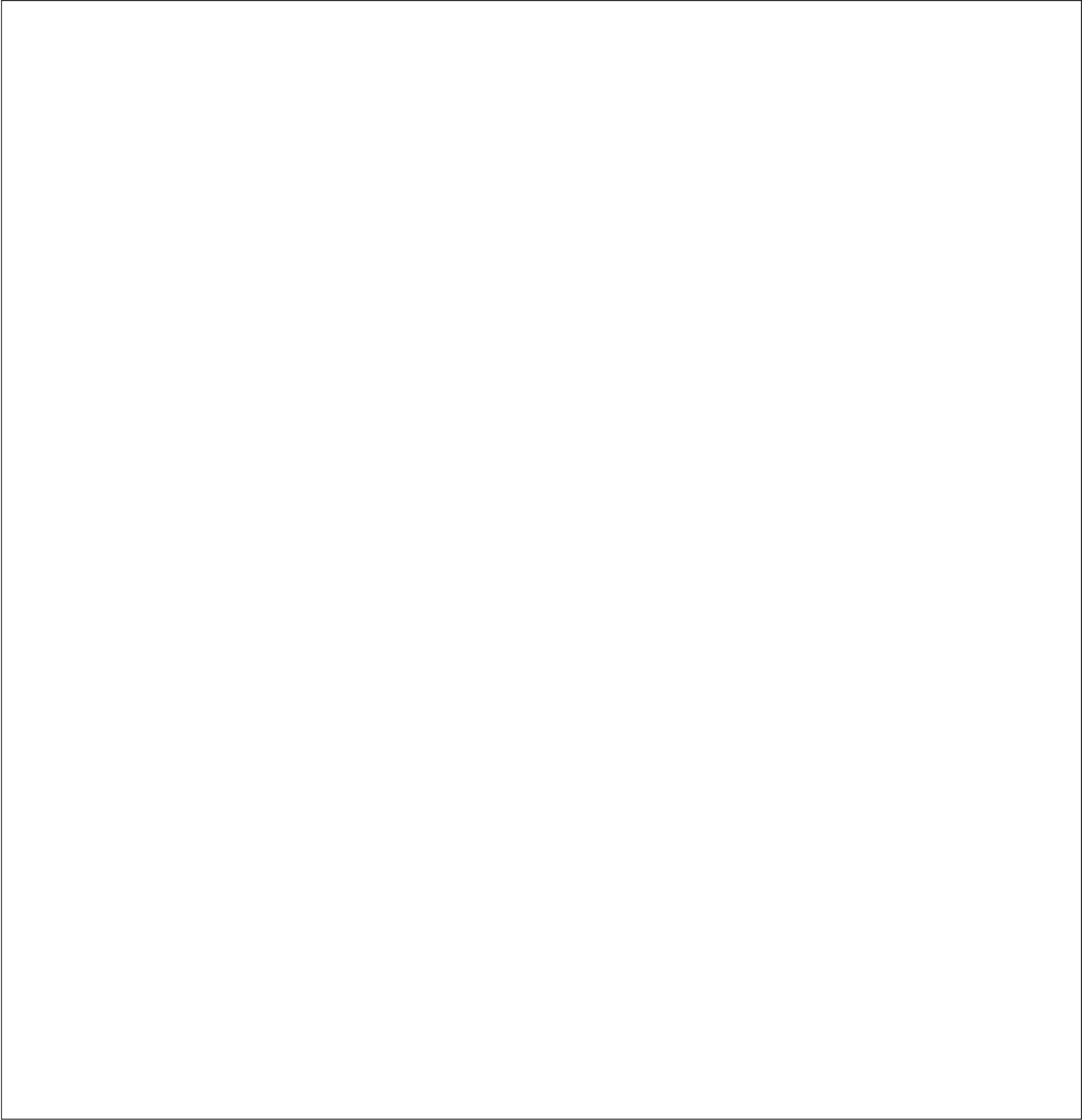


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# Home Layout/Diagram

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*Draw a layout of the dwelling, including locations of utility shutoffs and safety equipment like fire extinguishers, disaster supplies, etc.*



**Notes:**

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# Adult Family Member

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Legal name	Nickname	Date of birth	Cell phone

## Employer

Address	Phone	E-mail

## Medical Information

Health/disability information

Allergies

Special needs, equipment, supplies

## Primary care doctor

Name		
Address	Phone	Organization

## Other doctors

Name		Specialty	
Address	Phone	Organization	

Name		Specialty	
Address	Phone	Organization	

Name		Specialty	
Address	Phone	Organization	

## Medications

*If medication is lost in a disaster, an emergency prescription can be obtained.*

Medication name	Dosage/frequency	Reason for taking	Rx number
Prescribing physician		Pharmacy phone	Prescription date

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## Disaster Procedure

*Each family member should know each other's disaster procedures for work, school or other places where they spend time.*

## Notes:

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## Notes:

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# Child Family Member

Legal name	Nickname	Date of birth	Cell phone

## Physical description

Height	Weight	Hair color	Eye color

## School

Name		
Address	Phone	Teacher

## Other caregiver

Name		
Address	Phone	Cell phone

## Medical Information

Health/disability information

Allergies

Special needs, equipment, supplies

## Primary care doctor

Name		
Address	Phone	Organization

## Other doctors

Name		Specialty	
Address	Phone	Organization	

Name		Specialty	
Address		Phone	Organization

Name		Specialty	
Address		Phone	Organization

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## Medical Information

Health/disability information

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## Primary care doctor

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Address	Phone	Organization

## Other doctors

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Address	Phone	Organization	



Name		Specialty	
Address		Phone	Organization

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**Disaster Procedure**

*Each family member should know each other's disaster procedures for work, school or other places where they spend time.*

**Notes:**

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# Pets



Name	Type of animal	Breed description	License/rabies/microchip no.
Veterinarian			
Address			
Phone		Kennel	

Name	Type of animal	Breed description	License/rabies/microchip no.
Veterinarian			
Address			
Phone		Kennel	

Name	Type of animal	Breed description	License/rabies/microchip no.
Veterinarian			
Address			
Phone		Kennel	

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Veterinarian			
Address			
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Address			
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Veterinarian			
Address			
Phone		Kennel	

## Notes:

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